

Camp Verde Community Library

Internet Access Policies and Guidelines

- **Eligibility for use**

Those persons who use the Public Access computers on a regular basis must register as patrons of the Library. Guest cards are intended for visitors or very temporary residents who cannot be issued a library card. If you use a guest card, you will be asked to provide a driver's license or piece of identification to be held at the circulation desk until your session is over.

- **Availability and time limits**

The Public Access Computers will be available during normal library hours. The computers will be shut down one half-hour before closing time each day. Usage is on a first-come, first-served basis. Time on a computer is limited to one hour per day, not per card. Anyone who uses the computers must register at the registration computer in person before beginning the session. Registrations can be made for a particular time, up to three days in advance. No phone reservations will be taken.

- **Computer Usage Guidelines**

The computers' hard disk drives are for the storage of library software and information. Do not save your files there. Floppy disks or CDs for personal use will be available for sale at the circulation desk at the cost of \$1.00 each. Any unknown files will be purged periodically by the library staff. Business or commercial use of these computers is prohibited. Assistance with the use of the computers will be given whenever possible, but no in-depth training can be given.

- **Printing**

A printer is available for public use. The cost for printing is \$.10 per page, with a maximum of 25 pages per session.

- **User Responsibilities**

The library is not responsible for the content of resources on the Internet. User privacy or confidentiality is not guaranteed on these computers. These computers are not to be used to create, transmit, print, or otherwise distribute pornographic, obscene, or sexually explicit materials; or any racist, sexist, or homophobic materials. The use of the Internet access computers for any activity that is illegal, or the use of Internet resources to offend, harass, intimidate or threaten any person is forbidden. These behaviors will be considered to be a violation of the library's conduct code. The library may end any person's session at the computer for this reason.

Anyone violating these policies will be denied further access to the computers.